

Appendix 2

Swale Borough Council

These options are based on SBC undertaking all procurement and legal work for the procurement, with consultant support in these areas where needed.

Procurement – Resourcing Options – these are based on the tasks set out in the SLL proposal of 08.05.24.

Option	How Deliver	Advantages	Disadvantages	Cost
SBC does everything	SBC leads and manages procurement process; no external support	<ul style="list-style-type: none"> • SBC-managed process 	<ul style="list-style-type: none"> • Impact on officers' time – all already have other roles. • Longer timescale as a result of the above • May not have all up to date market knowledge. • No independent check and challenge 	In-house resources
SBC leads and manages procurement process with identified support from consultants (would need to be agreed and specified)	<p>SBC reviews an exemplar specification document and identifies where it needs redrafting/info adding e.g.</p> <p>Consultants redraft specification, liaise with Faversham Pools Trust and produce all other</p>	<ul style="list-style-type: none"> • SBC-managed process • Reduced cost • Access to consultants' knowledge and experience 	<ul style="list-style-type: none"> • Impact on officers' time – all already have other roles. • Longer timescale as a result of the above • If additional consultant time is required, potential to increase cost given a fixed fee 	<p>In-house resources</p> <p>Cost of consultants – circa £20k*</p>

Option	How Deliver	Advantages	Disadvantages	Cost
	<p>procurement documents.</p> <p>SBC leads procurement process and use is made of all existing SBC template documents</p>		<p>will have been quoted.</p>	
<p>Consultants lead process but SBC undertakes specific tasks/elements of work, agreed upfront</p>	<p>Consultants meet with SBC to agree areas of spec to update, run Member workshops, and draft procurement documentation as agreed.</p> <p>SBC manage SQ and ITT process</p>	<ul style="list-style-type: none"> • SBC internal resources required on a planned basis for specific elements. • Shorter timescale • Access to experienced consultants with up-to-date market knowledge 	<ul style="list-style-type: none"> • Impact on officers' time, but this will be planned in advance– all already have other roles. • Longer timescale as a result of the above • If additional consultant time is required, potential to increase cost given a fixed fee will have been quoted. 	<p>Some in-house resources</p> <p>Cost of consultants – circa £25k - £30k</p>
<p>Consultants do everything</p>	<p>Consultants manage process to an agreed project plan, including Member workshops and drafting all procurement documentation,</p>	<ul style="list-style-type: none"> • SBC internal resources required on a planned basis for specific elements. • Shorter timescale • Access to experienced consultants with 	<ul style="list-style-type: none"> • Cost 	<p>£34,950 plus VAT</p> <p>Limited SBC input</p> <p>Excludes legal and procurement support</p>

Option	How Deliver	Advantages	Disadvantages	Cost
	<p>which reflects SBC decision-making process.</p> <p>Use would be made of SBC procurement templates but consultants draft info to go in the documents.</p>	<p>up-to-date market knowledge</p> <ul style="list-style-type: none"> • May get more market interest. • Independent advice and guidance • Knowledge of how operators are currently approaching risk, utility benchmarking etc. 		